Agency Report of:
Ceremonial Role Events and Ticket/Pass Distributions
A Public Document

Date Stamp	**California Form 802**
	For Official Use Only

1. Agency Name

City of Aliso Viejo

Division, Department, or Region *(if applicable)*

Designated Agency Contact *(Name, Title)*

Mitzi Ortiz

☐ **Amendment** *(Must Provide Explanation in Part 3.)*

Area Code/Phone Number	**E-mail**
(949) 425-2505	city-clerk@cityofalisoviejo.com

Date of Original Filing: 02/19/2016
(month, day, year)

2. Function or Event Information

Does the agency have a ticket policy?   Yes ☒   No ☐

Face Value of Each Ticket/Pass $ 40

Event Description: Chamber of Commerce Installation
Provide Title/ Explanation

Date(s) 02 / 18 / 16   ___ / ___ / ___

Ticket(s)/Pass(es) provided by agency?   Yes ☒   No ☐

If no: _____
Name of Source

Was ticket distribution made at the behest of agency official?   Yes ☐   No ☒

If yes: _____
Official's Name (Last, First)

3.   Recipients

• Use Section A to identify the agency's department or unit.   • Use Section B to identify an individual.   • Use Section C to identify an outside organization.

A. Name of Agency, Department or Unit	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy
Financial Services Department	1	Promote open government by appearing and participating in business event.
City Clerk Department	1	Promote open government by appearing and participating in business event.

B. Name of Individual *(Last, First)*	Number of Ticket(s)/ Passes	Identify one of the following:
		Ceremonial Role ☐ Other ☐ Income ☐ *If checking "Ceremonial Role" or "Other" describe below:*
		Ceremonial Role ☐ Other ☐ Income ☐ *If checking "Ceremonial Role" or "Other" describe below:*

C. Name of Outside Organization *(include address and description)*	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy

4.   Verification

I have read and understand FPPC Regulations 18944.1 and 18942. I have verified that the distribution set forth above, is in accordance with the requirements.

Signature of Agency Head or Designee	Mitzi Ortiz Print Name	City Clerk Title	02/19/2016 *(month, day, year)*

Comment: _____

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Continuation Sheet

Agency Name

City of Aliso Viejo

3. Recipients

• Use Section A to identify the agency's department or unit. • Use Section B to identify an individual. • Use Section C to identify an outside organization.

A. Name of Agency, Department or Unit	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy
Community Services Department	2	Promote open government by appearing and participating in business event.
Public Works Department	1	Promote open government by appearing and participating in business event.
Police Services Department	3	Promote open government by appearing and participating in business event.

B. Name of Individual (Last, First)	Number of Ticket(s)/ Passes	Identify one of the following:
		Ceremonial Role ☐ Other ☐ Income ☐ If checking "Ceremonial Role" or "Other" describe below:
		Ceremonial Role ☐ Other ☐ Income ☐ If checking "Ceremonial Role" or "Other" describe below:
		Ceremonial Role ☐ Other ☐ Income ☐ If checking "Ceremonial Role" or "Other" describe below:
		Ceremonial Role ☐ Other ☐ Income ☐ If checking "Ceremonial Role" or "Other" describe below:

C. Name of Outside Organization (include address and description)	Number of Ticket(s)/ Passes	Describe the public purpose made pursuant to the agency's policy